INTRODUCTION
The CMUL web portal provides basic information about the College, Faculties, Departments, Staff, Latest news and everything you need to know about the school. It also allows every student to:

- Register their detailed profile
- Register their courses for each semester/session
- Access the Digital Library and E-Learning Module
- Make payment online using their ATM Verve/Master Card and
- Print out your Biodata Form, Course Form, School Fees Receipt and Exam Docket.

Students’ registration on the portal is very simple. It can be done anytime anywhere on any internet connected computer system. This manual gives you a step by step guide on students’ online registration and fees payment.

Go to the college website at cmul.unilag.edu.ng
RETURNING/OLD STUDENTS REGISTRATION.

These are students who have their data on the portal already. They can either be:
- Students who had used the portal for registration and payment in previous session(s) or
- Students who have completed their New Students Registration Form and have been authenticated by the administrator.

Click on the Student Login sub-link under the Student/Staff Area of the top navigation menu. You can also click on the Student Login link on the Footer part of the website. You will be taken to the login page.

To Login to your Student Personal Page, enter your Username (which is your MATRIC NUMBER) and your Password (Your existing password or the one you supplied when filling you New Student Registration Form).

On your Students Personal Page, you can use the tope menu links to perform all actions as required by the College. The Links and actions you can perform on your personal page include:
Home: You can always return to your personal page’s home screen.

My Bio Data:
- View Profile: View/Edit your Biodata details.
- Academic Details: View/Edit your Academic details.
- Print Details: Print your Profile details.
- Change Password: Change your login password here.

Payment Details:
- Pay my School Fees: Pay your school fees with this link.
- My Payment History: From this link, you can do the following:
  - View your Payment History,
  - Print your School Fees Receipt and
  - Print your Exam Docket.

Course Registration:
- Register Courses: Start your courses registration here.
- Add More Courses: Add more courses to the ones you’ve already registered.
- Drop Courses Registered: Drop/Delete courses you registered earlier.
- Print Courses Registered: Print out your Course Form.
- Course Registration History: View your registered courses for previous session(s).

My Result
- CA Results: Check your CA Scores
- Exam Results: Check your Exam Scores

E-Learning: Access your E-Learning platform from here.

Log Out: Always remember to Logout of your Personal Page so that other people do not have access to it.

NEW STUDENTS REGISTRATION/APPLICATION.

These are students who are new to the College of Medicine Students Portal either by being New 200 Level (Foundation, Direct Entry or 100 Level from Unilag, Akoka) Students or Using the Portal for the first time ever (Even if they are returning students).

Go to the College website, http://cmul.unilag.edu.ng and click on New Students or New Students Registration to fill your application form.
Please note that your email is your Username at this stage. Once your account has been authenticated, your Matric. Number becomes your Username.
Once your application has been successful, you can always login to this section with your email and password. Once your application is screened and authenticated, you will access the portal through the “Students Login” Link where you will login with your Matric. Number and Password. There you can:

- Make your Payment,
- Print your Receipt,
- Print your Exam Docket,
- Register your Courses,
- Print your courses Form and
- Every other thing the school requires you to do

For Complain/Enquiry, Contact:

Internet Office,
Department of Biomedical Engineering
College of Medicine, University of Lagos
Idi-Araba, Lagos.